

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – November 7, 2019

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Maddy Nissen.

### 2. AGENDA/MINUTES

- 2.1 Approve the Agenda for November 7, 2019.  
Mrs. Taylor moved, seconded by Mr. Geiger to approve the Agenda for November 7, 2019.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 2.2 Approve the Minutes of the Regular Meeting of October 10, 2019.  
Mrs. Knight moved, seconded by Mr. Parisio to approve the Minutes of the Regular Meeting of October 10, 2019.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**

### 3. PUBLIC COMMENTS - None

### 4. REPORTS

#### 4.1 **Employee Associations (WUTA & CSEA)**

**WUTA** – No report

**CSEA – CSEA President Kathleen Morrison reported:**

- Making progress with negotiations.
- Has attended various CSEA trainings and will attend others in the future.
- Thank you to Dr. Geivett on his years of service and wish him well in his retirement.

#### 4.2 **Associated Student Body Report – Jaycee Ward reported:**

- Homecoming turned out great. Lots of spirit with students and many staff members participating in the dress down days. Really good turnout at the football game. Seniors won all the events for the week.
- Boys Volleyball game “Buff Puff” will be held on November 22, 2019.
- Winter Homecoming week is January 6-10, 2019.
- Winter Ball will be held on February 15, 2019.
- Mr. Honker will be held on February 14, 2019.
- Recycle Club held a canned food drive. Some teachers challenged the students that if 95% of the students donated cans, they would do the following:
  - Mr. McCorkle would wear a suit.
  - Mr. Sears would dye his beard purple.
  - Ms. Enns, Ms. Proctor, and Mrs. Ovitz would wear onesies.
  - Mr. Schantz would wear a wig.
  - Mr. Scalvini would do something yet to be determined.

The students met the goal and collected 1,057 cans, so the teachers will be honoring their agreement on November 12, 2019.

- Maddy Nissen, Willows FFA Chapter President reported:

- Annual tri-tip sandwich fundraiser was held on November 1, 2019. Over 800 sandwiches were sold earning approximately \$5,000. Thank you to volunteers who helped and community members who purchased the sandwiches.
- 120 fair applications were turned in. Awaiting to see the exact numbers of species.
- 54 students applied to be part of the State FFA Conference. Applications were screened, and 32 were chosen to be interviewed. After interviews, judges will pick 24 students to attend.
- Attended the National FFA Convention and served as a National Delegate representing California FFA. Five WHS alumni attended and received their American FFA Degrees.
- Preparing for the Opening/Closing Contest which will be held on November 13, 2019.
- Students from Mrs. Jones Plant Science and Mrs. Alves Ag Issues classes will be participating in a job interview contest. They have been working on their employment skills such as preparing resumes and cover letters.
- No chapter meeting in November as the Section Contest is on the same day. Next chapter meeting will be held on December 4, 2019.

#### **4.3 Principals**

##### **MES – Shirley Williams reported:**

- Murdock PTO raised over \$2,000 at the Fall Festival. Thank you to all who helped and attended. It was a great event.
- End of first trimester is November 8, 2019. Parent teacher conferences will be held on November 14-15, 2019, and thanks to Dr. Geivett and the Board, two additional days have been set aside for conferences. Those days are November 18-19, 2019.
- Enrollment is 608 students.

##### **WIS – No report**

##### **WHS – David Johnstone reported:**

- Met with Calley Pfyl, Glenn County Mental Health, to discuss how to facilitate the suicide prevention program at WHS. They will be going to every classroom to do a 45 minute presentation on November 22 and December 6.
- Currently working on the CTEIG grant application.
- First Robotics competition is scheduled for December 15, 2019. Donations have been coming in from the community. They purchased a 3-D printer and are creating parts for the robot.
- MEATS Club has had a couple of competitions, and the classroom was at full capacity for each.
- ESports played today and are waiting to see if they made round one of the playoffs.
- Finalizing the details for the “Bite of Reality” presentations for seniors sponsored by Sierra Central Credit Union that will take place the week of April 6-10, 2020.
- Homecoming was a great week. Staff and students really got into the spirit this year.
- Greg Kitchen reported:
  - Girls’ Tennis: Team won WSL Championships. Daissy Moreno was the individual WSL Champion. Daissy Moreno, Lexi Velazquez, Olga Cano were all awarded WSL All League honors.
  - Swimming: Team had a top 10 finish at the Masters Tournament. Adessa Berglund, Lauren Taylor, Meggie Cole, and Gracie Flowerdew earned BVL All-League honors. Adessa Berglund, Lauren Taylor, and Gracie Flowerdew were recognized as Sierra Nevada Scholar Athletes.
  - Cross Country: Matt Garcia ranked as 2<sup>nd</sup> overall runner in MVL. Good chance to qualify for the State Meet.
  - Girls’ Volleyball: SVL co-champions. Awaiting the seeding in the state tournament and whether or not WHS will host a game.
  - Football: Qualified for playoffs. Awaiting to hear the playoff seed.
  - Looking to create an Ad-Hoc Committee (at least one coach from each season, Athletic Director/Admin, one member of the School Board) to solidify criteria for playoff eligibility for future school years.

##### **WCHS – Dr. Geivett reported:**

- Enrollment is 32 students.
- Thankful for the Northern California Arts Education Grant to allow us to purchase art supplies.
- Thankful for students who continue to work with patients at Genesis Care Center and visit them during non-school time.
- Thankful to have School Resource Officer Tricia Alves whose office is located at Willows Community High School.

- Thanksgiving Feast is November 22, 2019, at 10:30 a.m.
- 4.4 **Director of Business Services** – No report
- 4.5 **Director of State and Federal Programs – Ellen Hamilton reported:**
  - Dashboard will be publicly released on December 9, 2019.
  - Federal Program Monitoring (FPM) will be the week of January 13, 2020. All evidence is due December 13, 2019. Purpose of FPM is to ensure we are spending our funds as required by law. WUSD and MES are the focus of the audit. They will be looking at Compensatory Education and English Learners. Approximately 90% of the evidence has been submitted to the state so far.
- 4.6 **Superintendent – Dr. Geivett reported:**
  - Maintenance/Grounds are thankful for the purchase of a new lawn mower.
  - GCOE is going to be pulling out of running the after school program at WIS and MES next year. WUSD will be collecting the ASES funding and will take over running the program next year. Will be determining what the program will look like and different ways to provide the program, whether in house or with an outside agency such as the Boys & Girls Club.
  - Met with representatives from Green Energy Innovations who will be doing an energy and lighting audit to determine how they can provide LED lighting throughout the district with a PG&E program.
  - Received notification that we will be receiving approximately \$54,000 in Category II E-rate funding to complete the installation of additional access points and other infrastructure projects.
  - WIS PTO is sponsoring a student dance on December 6, 2019.
  - Thank you to all veterans for their service.
  - Thank you to the Board and colleagues for their continued support.
- 4.7 **Board of Education Members**
  - Mr. Ward reported:** No report
  - Mrs. Knight reported:**
    - Children’s Interagency Coordinating Council (CICC) is focusing on Suicide Prevention and working with GCOE and Glenn County Mental Health on providing education and services to students in Glenn County.
  - Mr. Parisio reported:**
    - Homecoming was a fun week.
    - Thank you to all veterans for their service.
  - Mrs. Taylor reported:**
    - Sad to hear of the passing of Charlie Hershkowitz. Band is dedicating their half-time performance to him.
    - Great that volleyball and football teams will be in playoffs. Attended Masters Swim Meet.
    - Thank you to veterans for their service,
  - Mr. Geiger reported:** No report

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from Knowles Family Trust in the amount of \$2,300.00 for the WHS Girls Tennis team for new rackets.
2. Accept donation from Lannie’s Septic Service in the amount of \$200.00 for the WHS Robotics Club.
3. Accept donation from Willows Community Thrift Shoppe in the amount of \$300.00 for the WHS Robotics Club.
4. Accept donation from Willows Community Thrift Shoppe in the amount of \$300.00 for the WHS Recycle Club.
5. Accept donation from Carriere Family Farms in the amount of \$200.00 for the WHS Football program.
6. Accept donation from L&T Towing in the amount of \$1,000.00 for the WHS Football program.
7. Accept donation from Elenita’s in the amount of \$500.00 for the WHS Football program.
8. Accept donation from John Cecil in the amount of \$500.00 for the WHS FFA program.
9. Approve Overnight Field Trip Request for WHS students to attend a High School Rodeo in Red Bluff on November 22-23, 2019.
10. Approve Overnight Field Trip Request for the WHS Cross Country Team to attend the State Championship in Fresno on November 29-30, 2019.
11. Approve Overnight Field Trip Request for the WHS Boys Basketball Team to attend a basketball tournament in Cloverdale on December 12-14, 2019.
12. Approve the WHS Obsolete/Surplus Equipment List.

**B. EDUCATIONAL SERVICES**

- 1. Approve the Interdistrict Request for Student #19-20-27 to attend school in another district for the 2019/20 school year.

**C. HUMAN RESOURCES**

- 1. Accept resignation of Ashley Hill, Yard Duty Supervisor/Crossing Guard at WIS, effective October 23, 2019.
- 2. Accept resignation of Bibiana McNeil, WIS Counselor, effective when a suitable replacement is secured.
- 3. Approve retirement of Dr. Mort Geivett, Superintendent, effective July 1, 2020.
- 4. Approve the extra duty assignments for the 2019/20 school year:
  - Athletic Ticket Sales: Sharon McMahon
  - MES Intervention Teachers: Grace Trujillo
  - Jessica Rodriguez
  - Sharon Busler
  - Karen Colombo
- 5. Approve the employment of the following coaches for the 2019/20 school year:
  - Brandon McCorkle Varsity Wrestling Head Coach
  - Calvin Johnson Girls Basketball Volunteer Coach
  - David Stewart Boys Basketball Volunteer Coach
  - Andrew Lederer Boys Basketball Volunteer Coach
  - Joe Schantz Boys Soccer Volunteer Coach

**D. BUSINESS SERVICES**

- 1. Approve budget revision summary.
- 2. Approve warrants from 10/9/19 through 10/29/19.
- 3. Approve ASB Quarterly Reports – MES/WIS/WHS.

Mr. Geiger asked for Item #5C-5 be pulled.

Mr. Parisio moved, seconded by Mrs. Knight to approve the Consent Calendar with the exception of Item #5C-5.

**AYES: Geiger, Knight, Parisio, Taylor, and Ward**

**NOES: None**

**MOTION PASSED: 5-0**

Item #5C-5 – Mrs. Knight moved, seconded by Mr. Parisio to approve Item #5C-5.

**AYES: Knight, Parisio, Taylor, and Ward**

**NOES: None**

**ABSTAIN: Geiger**

**MOTION PASSED: 4-0-1**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

- 1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0460	Local Control and Accountability Plan
BP 0520	Intervention for Underperforming Schools
BP 0520.1	Comprehensive and Targeted Support & Improvement
BP 1431	Waivers
BP 3515	Campus Security
BP 4116	Probationary/Permanent Status
BP 4119.22/4219.22/4319.22	Dress & Grooming
BP 4216	Probationary/Permanent Status
BP 4218	Dismissal/Suspension/Disciplinary Action
BP 5131	Conduct
BP 5131.8	Mobile Communication Devices
BP 5132	Dress & Grooming

BP 5142	Safety
BP 7140	Architectural & Engineering Services
BB 9323	Meeting Conduct

Information only – no action taken.

2. **(Information)** Williams Settlement – Willows Unified School District 2019-20 Glenn County Schools Deciles 1-3 Report. Information only – no action taken.
3. **(Action)** Approve the Comprehensive School Safety Plan.  
Mr. Geiger moved, seconded by Mr. Parisio to approve the Comprehensive School Safety Plan.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**

**B. EDUCATIONAL SERVICES**

1. **(Action)** Approve the Adoption of The Developing Child-- ISBN 9780021399994-- published in 2016 by McGraw-Hill Education.  
Mrs. Knight moved, seconded by Mrs. Taylor to approve the adoption of The Developing Child-- ISBN 9780021399994 published in 2016 by McGraw-Hill Education.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
2. **(Action)** Approve expulsion of Student #2019-20-01 through the spring semester of the 2019/20 school year. Student to comply with agreed upon Stipulated Expulsion Order. Any violation of this Order will result in the student’s immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.  
Mrs. Taylor moved, seconded by Mr. Geiger to approve the expulsion of Student #2019-20-01 through the spring semester of the 2019/20 school year.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**

**C. HUMAN RESOURCES**

1. **(Discussion/Possible Action)** Timeline and plan for filling the Superintendent vacancy. Recruitment will begin in February. Plan will be developed at the next meeting.

**D. BUSINESS SERVICES**

**7. ANNOUNCEMENTS**

- 7.1 Veterans’ Day Holiday (no school) will be observed on November 11, 2019.
- 7.2 The Ag Boosters Harvest Dinner will be held on November 14, 2019 at 6:00 p.m. at the Willows Elks Lodge.
- 7.3 Murdock Elementary will be holding Parent-Teacher Conferences November 14-15 and 18-19. School will be dismissed at 12:00 p.m.
- 7.4 There will be a district-wide break from November 25 – November 29, 2019.
- 7.5 The Organizational Meeting and Regular Board Meeting will be held on December 12, 2019, at 7:00 p.m. at the Willows Civic Center.
- 7.6 The Honker Band’s Family, Alumni & Friends Concert will be held on December 14, 2019 at 6:00 p.m. at the Willows Memorial Hall.
- 7.7 The WIS Winter Concert will be held on December 19, 2019 at 6:00 p.m.

**8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None**

At 8:09 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

**9. CLOSED SESSION**

Closed Session began at 8:15 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.

**10. RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:18 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 10.1: Update given to the Board.

**11. ADJOURNMENT**

Meeting was adjourned at 8:19 p.m.